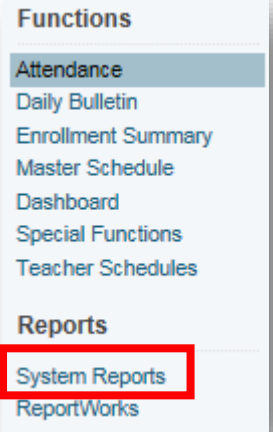
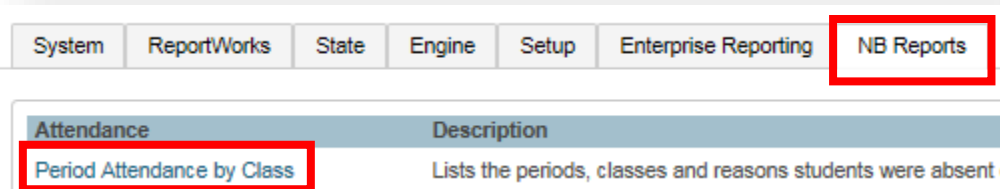


PowerSchool Period Attendance by Class Report



1. On the Start Page select desired student or students then click System Reports

2. Select NB Reports and then Period Attendance by Class



3. Fill in desired search criteria

Period Attendance by Class

▼ Report Preferences

Students
 The selected 238 students only
 All students

Teachers
(Hold the CTRL key to make multiple selections)
All Teachers

Periods (leave unchecked for all)

| | A |
|----|--------------------------|
| 1 | <input type="checkbox"/> |
| 2 | <input type="checkbox"/> |
| 3 | <input type="checkbox"/> |
| 4 | <input type="checkbox"/> |
| 5 | <input type="checkbox"/> |
| HR | <input type="checkbox"/> |

Date Range
From: 09/20/2016
To: 09/20/2016

Show Attendance Comments

Submit

1. Chose preselected group or all students
2. Run report for all teachers or a selection (use CTRL key to select multiple teachers)
3. Chose desired periods
4. Select date range
5. Select to see teacher comments (if any have been entered)
6. Click Submit

4. Report description

Period Attendance by Class

Report Preferences

Excel PDF Print Search:

Date Range: 9/6/2016 to 09/20/2016

| Date | Student | Period | Absence Reason | Teacher | Course | Room | Comment |
|------------|---------|--------|-------------------|---------|---------------------------|------|-----------------|
| 09/07/2016 | | 3(A) | Unexcused absence | | Outdoor Pursuits 110 | 6203 | |
| 09/07/2016 | | 1(A) | Tardy | | Computer Science 110 | 2221 | |
| 09/07/2016 | | 3(A) | Unexcused absence | | Early Child Serv 110 | 5210 | |
| 09/07/2016 | | 3(A) | Unexcused absence | | Yoga 110 | 3262 | |
| 09/07/2016 | | 3(A) | Unexcused absence | | Modern History 112 | 4114 | |
| 09/07/2016 | | 2(A) | Tardy | | PE Leadership 120 | 6203 | |
| 09/07/2016 | | 5(A) | Tardy | | English Language Arts 123 | 4255 | 15 minutes late |
| 09/07/2016 | | 1(A) | Unexcused absence | | Human Services 110 | 3262 | |

1 2 3 4 5 6 7 8 9

1. Printing options
2. Date of absence
3. Student's name
4. Period missed
5. Absence code selected by teacher
6. Teacher that submitted the absence
7. Class missed
8. Comment entered by teacher
9. Click the small arrows to filter the list